Cleaning Assistant

| Salary / grade range | 10 hours per week term time plus 20 days  Monday-Friday 3pm-5pm  Actual Salary £5, 984 |
| --- | --- |
| Location | Co-op Academy Stoke-on-Trent |
| Reports to | Cleaning Supervisors |





Person Speciﬁcation

| Personal attributes required (based on job description): | | |
| --- | --- | --- |
| Attributes | All attributes are essential, unless indicated below as ‘desirable’ | How measured,  e.g. application form (A), interview (I) |
| Qualiﬁcations   * Knowledge/skills equivalent to current national qualiﬁcations level 1 * Basic awareness of of relevant health and safety |  | AI AI |
| Experience   * Cleaning skills and experience |  | AI |
| Skills, Ability, Knowledge   * Basic numeric skills * Ability to work unsupervised and as part of a team * Commitment to providing a high standard of cleanliness within the Academy |  | AI AI AI |
| Personal Qualities   * Motivation to work with children * Good communication skills and the ability to form and maintain appropriate relationships/ personal boundaries with children and young adults * Flexible approach to working times whilst remaining punctual and reliable * Willingness to learn and develop new skills and attend training where needed * Must be committed to the safeguarding of all students. * Able to work under pressure and a determination to succeed * Able to demonstrate a commitment to the behaviours and values of the co-op |  | I I  I I I I I |

The job description best characterises the role at the time of its formulation. It is subject to review to align with the needs and requirements of the Academy, in agreement with the post-holder, and by ﬁnal agreement with the Headteacher.

Co-op Academies Trust as an aware employer is committed to safeguarding and protecting the welfare of children and vulnerable adults as its number one priority. This commitment to robust recruitment, selection and induction procedures extends to organisations and services linked to the Trust on its behalf. This post is subject to an enhanced DBS check.

All our colleagues are expected to demonstrate a commitment to co-operative values and principles, and the Ways of Being Co-op.

Co-op Academies Trust is committed to equality of opportunity for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage or civil partnerships.